

Permitting

To apply for a permit in Lake Hamilton, you can download and complete the Building Permit Application Form and submit the application along with the required documents to the Permitting Department. Permits will be reviewed by the building and zoning department prior to approval.

[Use our online portal for application submission to save time](#)

*****Notice*** Not all plans can be reviewed online. For large plans and new construction, please submit your plans through the permitting department.**

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

WATER STAR

[Contractors of new construction must adhere to the Water Star Program](#)

Contractors of new construction must follow these guidelines or submit a request for exemption. It is up to the contractor to get [the proper inspections and certifications](#) prior to C/O.

Contractor Requirements

To apply for a building permit in Lake Hamilton, contractors must register and supply the required documentation with the building permit. A copy of the Florida State License, County Business Tax Receipt, Power of attorney if applicable, Certificate of Liability made out to the Town, and proof of workers' compensation or worker's compensation exemption is required. There is no fee to register as a contractor, but information must be renewed to keep the account current.

Notice of Commence required for certain projects: Florida State Statute;713.13 Notice of commencement.—

(1)(a) Except for an improvement that is exempt pursuant to s. 713.02(5), an owner or the owner's authorized agent before actually commencing to improve any real property, or recommencing completion of any improvement after default or abandonment, whether or not a project has a payment bond complying with s. 713.23, shall record a notice of commencement in the clerk's office and forthwith post either a certified copy thereof or a notarized statement that the notice of commencement has been filed for recording along with a copy thereof.

- [Find the full Statute](#)
- [Find an NOC document](#)

- [Find recording information](#)

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