



TOWN OF LAKE HAMILTON MEETING NOTICE

TOWN COUNCIL BUDGET WORKSHOP MEETING

**TUESDAY, MAY 2, 2017
BEGINNING AT 4:30 PM**

The Town Council of the Town of Lake Hamilton will hold a Workshop at 4:30 PM on TUESDAY, MAY 2, 2017, in the Council Chambers at Town Hall, 100 Smith Avenue, Lake Hamilton, FL 33851.

CALL TO ORDER/INVOCATION/PLEDGE/ROLL CALL

WORK SHOP BUSINESS:

- A. 2016-2017 Preliminary Budget Discussion

CLOSE WORK SHOP

IF A PERSON DESIRES TO APPEAL ANY DECISION MADE BY THE TOWN COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, AFFECTED PERSONS MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE WHICH THE APPEALS IS TO BE BASED. (F.S. 286.26.105)

Town of Lake Hamilton - Historical Budget Draft
2017/2018 FY
4/28/17

				Actual	adopted	YTD	Proposed
				Oct '15 - Sep	Oct '16 - Sep	through	2017-2018
				16	'17	4/27/17	
Ordinary Income/Expense							
Income							
310-000 · TAXES							
			311-001 · Ad Valorem Tax	513,922	540,289	414,424	
			312-300 · 9th Cent Tax	11,539	10,000	3,987	
			312-410 · Local Option Gas Tax	64,016	55,000	35,629	
			312-420 · Second Local Option Gas Tax	40,410	38,000	20,411	
			314-300 · Utility Tax - Water	49,221	40,000	See Water Income	
			314-800 · Utility Tax - LPG	1,789	1,200	3,050	
			314.100 · Utility Tax - Power	113,886	111,000	39,685	
			315-000 · Communication Service Tax	23,922	25,000	5,254	
			316-001 · Local Business Tax	1,350	1,000	890	
			316-002 · Business Tax - From County	742	450	310	
Total 310-000 · TAXES				820,797	821,939		
320-000 · PERMITS AND FEES							
			322-001 · Building Permits	20,661	45,000	97,975	
			323-100 · Duke Energy Franchise Fees	107,881	110,000	34,402	
			323-700 · Florida Refuse Franchise Fees	19,243	12,500	12,409	
			324-210 · Water Impact Fees	6,237	5,000	included with Permits	
			329-001 · Golf Cart Registrations	105	70	105	
			329-002 · Planning Department Fees	1,925	1,050	2,550	
			329-000 · OtherPermitsSpecialAssessments	25			
Total 320-000 · PERMITS AND FEES				156,077	173,620		
330-000 · INTERGOVERNMENTAL REVENUE							
			331-201 · JAGD Grant - Federeal	919	1,000		
			331-202 · Police Grant JAGC - Federal	4,924	5,675	8,000	
			331-314 - FRDAP	20,036			
			335-100 · State Revenue Sharing Sales Tax	28,955	28,000	24,685	
			335-140 · State Shared - Mobile Home Lic.	107	0	128	
			335-150 · State Shared Alch. Beverage Lic				
			335-180 · Local Government Half-Cent Sale	78,437	78,700	32,431	
			335-901 · State Revenue Sharing .08 TX	9,171	9,500		
			335-902 · State Revenue Sharing Cig Tax				
Total 330-000 · INTERGOVERNMENTAL REVENUE				142,549	122,875		
340-000 · CHARGES FOR SERVICE							
			341-901 · General Misc./Elections	51	1,000		
			342-001 · Police Misc. Charges for Servic	1,268	1,000	318	
			341.900 - Code enforcement	265		2,421	
			343-301 · Water Income	430,186	410,000	249,731	
			343-302 · Water Meter Set Fees	2,070	2,500	150	
			343-401 · Sanitation Income	98,527	82,800	45,537	
			343-402 · Trash Collection	76,718	71,760	39,353	
NEW			343-403 - Stormwater Fee	8,970	30,480	17,956	
			343-406 - Cross connection Inspection		45,000	38,943	
			343-901 · Late Fee Income	13,954	20,000	3,762	
			343-902 · Return Check Revenue	120	0	1,720	
			340-000 · CHARGES FOR SERVICE - Other		0		
Total 340-000 · CHARGES FOR SERVICE				632,129	664,540		
350-000 · JUDGEMENTS, FINES AND FORFEITS							
			351-101 · Police Fines & Forfeitures	4,420	2,000	7,217	
			351-102 · Police Education	1,815	2,000	1,152	
			351-103 · Clerk of County Court Fees	8,776	8,000	4,177	
			351-104 · Police Investigations	1,322	1,000	1,385	
			354-001 · Local Ordinance Violations				
			359-100 · Law Enforcement Trust Fund				

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	Actual Oct '15 - Sep 16	adopted Oct '16 - Sep '17	YTD through 4/27/17	Proposed 2017-2018
Total 350-000 · JUDGEMENTS, FINES AND FORFEITS	16,333	13,000		
360-000 · MISCELLANEOUS REVENUE				
361-001 · Interest	7,107	6,000	1,128	
365-001 · Sale of Surplus and Scrap				
366-001 · Donations from Private Sources	3,267	5,000	2,640	
369-900 · Other Misc. Income	36,446	5,000	26,528	
Total 360-000 · MISCELLANEOUS REVENUE	46,820	16,000		
380-000 · OTHER SOURCES				
383-000 · Note and Lease Purchase Proceed				
Total 380-000 · OTHER SOURCES				
Total Income	1,814,705	1,811,974		
Expense				
511.00 · COUNCIL EXPENSES - LEGISLATIVE				
511-10 · Personnel Services/Council				
511-120 · Regular Salaries/Council	2,220	2,220	2,580	
511-130 · Custodial Salary				
511-151 · Annual Employee Bonus/Council				
511-210 · FICA Taxes/Council	0			
511-220 · Retirement Contribution/Council				
511-230 · Life/Health Insurance/Council				
511-240 · Workers' Compensation/Council	41,456	45,500	18,890	
511-250 · Unemployment Compens./Council				
Total 511-10 · Personnel Services/Council	43,676	47,720		
511-30 · Operating Expenditure/Expenses				
511-310 · Professional Services/Council	17,134	15,000	5,415	
511-320 · Accounting & Auditing/Council	28,017	28,000	29,353	
511-400 · Travel & Per Diem/Council	2,188	3,850	1,082	
511-420 · Special Events/Council		5,000		
511-450 · Insurance/Council	40,462	40,000	42,483	
511-470 · Printing & Binding/Council	2,508	3,500		
511-540 · Pubs, Subs, Mbrshps/Council	1,314	1,100	1,028	
511-550 · Training/Council	826	800	225	
Total 511-30 · Operating Expenditure/Expenses	92,449	97,250		
511-60 · Capital Outlay /Council				
511-640 · Capital Outlay - Equipment	9,911	39,043	0	
Total 511-60 · Capital Outlay /Council	9,911	39,043		
Total 511.00 · COUNCIL EXPENSES - LEGISLATIVE	146,036	184,013		
513-00 · FINANCE & ADMIN/EXPENSES				
513-10 · Personnel Services/Admin				
513-120 · Regular Salaries & Wages/Admin	95,153	96,348	56,018	
513-130 · Other pay - Admin		338		
513-210 · FICA Taxes/Admin	7,040	7,371	27,418	
513-220 · Retirement Contributions/Admin	197	578	331	
513-230 · Life & Health Insurance/Admin	20,549	21,100	7,247	
Total 513-10 · Personnel Services/Admin	122,939	125,735		
513-30 · Operating Expenditures				
513-310 · Professional Services/Admin	3,500			
513-320 · Accounting & Auditing/Admin				
513-340 · Other Services/Admin				
513-400 · Travel & Per Diem/Admin	3,862	5,350	1,921	
513-410 · Communications/Admin	1,236	2,000	780	
513-430 · Utility Services/Administrative	2,786	2,500	1,224	
513-440 · Rentals and Leases/Administrati	1,998	1,800	871	
513-450 · Insurance/Administrative				
513-460 · Repair and Maintenance Services	1,139	1,200	737	
513-470 · Printing and Binding/Administra	211	750	108	
513-490 · Other Current Charges/Admin				

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	Actual Oct '15 - Sep 16	adopted Oct '16 - Sep '17	YTD through 4/27/17	Proposed 2017-2018
513-492 · Advertising/Admin	861	1,994	200	
513-510 · Office Supplies/Admin				
513-521 · Operating Supplies/Admin	8,015	9,500	2,343	
513-540 · Pubs, Subs, Mbrshps/Admin	994	1,420	200	
999-999 · Other Expense				
Total 513-30 · Operating Expenditures	24,602	26,514		
513-60 · Capital Outlay /Administrative				
513-641 · Capital Outlay - Imaging	0			
513-642 · Capital Outlay - Equip / Admin.	10,350	0		
Total 513-60 · Capital Outlay /Administrative	10,350	0		
Total 513-00 · FINANCE & ADMIN/EXPENSES	157,891	152,249		
521-00 · LAW ENFORCEMENT EXPENSES				
521-10 · Personal Services /Law Enforcem				
521-120 · Regular Salaries & Wages/Law En	273,900	264,651	151,368	
521-130 · Other Pay / Law Enforcement		936		
521-140 · Overtime/Law Enforcement	19,736	15,000	9,218	
521-150 · Special PayIncentive/Law Enforc	3,940	3,720	2,010	
521-210 · FICA Taxes/Law Enforcement	22,765	22,060		
521-220 · Retirement Contributions/Law En	2,161	5,935	1,532	
521-230 · Life and Health Insurance/Law E	53,250	60,000	16,697	
521-240 · Workers' Compensation/Law Enfor				
Total 521-10 · Personal Services /Law Enforcem	375,752	372,302		
521-30 · Operating Expenditure/E				
521-310 · Professional Services/Law Enfor	27,243	27,638	28,196	
521-400 · Travel and Per Diem	1,870	1,500	204	
521-410 · Communications / Law Enforce.	11,610	15,000	9,348	
521-430 · Utility Services/Law Enforcemen	2,803	3,500	1,346	
521-440 · Rentals and Leases/Law Enforcem	5,492	5,500	2,800	
521-460 · Repair and Maintenance/Law Enf	21,497	8,500	9,424	
521-470 · Printing and Binding/Law Enforc	953	1,000	1,582	
521-521 · Operating Supplies/Law Enf	8,443	4,000	4,257	
521-522 · Fuel Expenses	17,871	15,000	9,201	
521-523 · Uniforms	6,190	3,500	3,609	
521-540 · Pubs, Subs, Mbrshps/Law Enforc.	557	1,200	539	
521-550 · Training/Law Enforcement	7,270	5,000	2,122	
Total 521-30 · Operating Expenditure/E	111,799	91,338		
521-60 · Capital Outlay /Law Enforcement				
521-641 · Capital Outlay-Equip / Law Enf.				
521-642 · Capital Outlay-Vehicles / Law E		35,512	15,500	
521.643 · Capital Outlay - Grant / Law En	5,657	6,675	9,323	
Total 521-60 · Capital Outlay /Law Enforcement	5,657	42,187		
521-00 · LAW ENFORCEMENT EXPENSES - Other	0			
Total 521-00 · LAW ENFORCEMENT EXPENSES	493,208	505,827		
524-00 · BUILDING & PLANNING EXPENSES				
524-10 · Personal Services /Bldg				
524-120 · Regular Salaries & Wages/Bldg	50,032	55,853	30,421	
524-130 · Other Pay/Bldg		676		
524-210 · FICA Taxes/Bldg	3,827	4,273		
524-230 · Life and Health Insurance/Bldg	952	1,050	438	
524-240 · Workers' Compensation/Bldg				
Total 524-10 · Personal Services /Bldg	54,811	61,852		
524-30 · Operating Expenditure/Bldg				
524-310 · Professional Services/Bldg	13,396	15,000	11,749	
524-320 · Accounting & Auditing/Bldg				
524-340 · Other Services / Bldg	2,871	18,000	4,642	
524-400 · Travel & Per Diem/Bldg	356	1,500	30	
524-410 · Communications/ Bldg	1,239	2,500	2,053	
524-430 · Utility Services/Bldg	3,222	2,000	1,493	
524-440 · Rentals and Leases/Bldg	924			

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		Actual	adopted	YTD	Proposed
		Oct '15 - Sep	Oct '16 - Sep	through	2017-2018
		16	'17	4/27/17	
	524-521 · Operating Supplies/Bldg	3,092	4,000	2,957	
	524-522 · Fuel Expenses/Bldg	551	250	177	
	524-540 · Pubs, Subs, Mbrshps/Bldg	3,337	2,200	2,165	
	Total 524-30 · Operating Expenditure/Bldg	28,988	45,450		
	Total 524-00 · BUILDING & PLANNING EXPENSES	83,799	107,302		
	533-00 · WATER EXPENSES				
	533-10 · Personnel Services/Water				
	533-120 · Regular Salary - Water	77,630	65,754	40,637	
	533-124 · On call/Standby/Longevity		6,407	comingled w regular	
	533-140 · Overtime - Water	8,560	8,000	4,257	
	533-210 · FICA/Payroll Taxes/Water	6,688	5,654		
	533-220 · Retirement - Water	1,554	578	833	
	533-230 · Life & Health - Water	25,701	21,100	7,208	
	533-240 · Workers Comp - Water				
	Total 533-10 · Personnel Services/Water	120,133	107,493		
	533-30 · Operating Expenses/Water				
	533-310 · Professional Services/Water	5,513			
	533-311 · Engineering Services	55,397	5,000	40,128	
	533-320 · Accounting & Auditing/Water				
	533-340 · Other Services/Water		45,000		
	533-400 · Travel & Per Diem/Water	876	2,398		
	533-410 · Communications/Water	2,913	4,500	1,444	
	533-430 · Utility Services/Water	30,676	40,000	13,325	
	533-440 · Rentals & Leases/Water	1,773	2,000	1,074	
	533-451 · Liability Insurance/Water	13,374	15,000		
	533-452 · Insurance-Auto/Equipment/Water				
	533-460 · Repair & Maintenance/Water	88,000	50,000	6,200	
	533-470 · Printing & Binding/Water	1,296	2,000	270	
	533-490 · Other Current Charges/Water				
	533-510 · Office Supplies/Water				
	533-521 · Operating Supplies/Water	36,478	20,000	30,365	
	533-522 · Fuel Expenses/Water	3,200	6,500	2,111	
	533-523 · Uniforms/Water	2,090	1,500	707	
	533-540 · Pubs, Subs, Mbrshps/Water	1,714	310	544	
	533-550 · Training/Water		802		
	533-559 · Taxes/Water	8,722	8,500		
	533-570 · Scrap Metal Expenses				
	533-590 · Depreciation Expense				
	Total 533-30 · Operating Expenses/Water	252,022	203,510		
WATER	533-60 · Capital Outlay/Water				
	533-630 · Fire Hydrant Replacement/Water	0	0		
	533-640 · Capital Outlay - Equip/Water	1,723	5,473	15,424	Review
	533-650 · USDA Water Plant/Water				
	533-652 · Infrastructure - CDBG/Water	0	20,000	23,298	
	533-660 · Crump Road Water Project	0			
	Total 533-60 · Capital Outlay/Water	1,723	25,473		
	533-70 · DEBT SERVICE/WATER				
	533-555 · Interest on Citizen Bank	0			
	533-711 · Debt Service/Water Trmt Plant	65,742	104,267	0	
	533-712 · Principal / Water - Meters				
	533-721 · Interest / Water - Meters	961			
	533-722 · Interest /Water - SRF Loan				
	533-740 · Hydrogen Sulfide Debt Service	6,484	14,250	7,125	
	Total 533-70 · DEBT SERVICE/WATER	73,187	118,517		
	Total 533-00 · WATER EXPENSES	447,065	454,993		
	534-00 · SANITATION - EXPENSES				
	534-10 · Personal Services / Sanitation				
	534-120 · Regular Salaries/Sanitation	35,278	38,559	21,229	
	534-130 · Other Pay/Sanitation EF		244		

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534-210 · FICA Taxes/Sanitation	2,699	2,950		
534-220 · Retirement Contribution/Sanitat		521		
534-230 · Life & Health Insurance/Sanitat	8,783	11,580	4,167	
534-240 · Workers' Compensation/Roads				
Total 534-10 · Personal Services / Sanitation	46,760	53,853		
534-30 · Operating Expenses / Sanitation				
534-320 · Accounting & Audit	0			
534-340 · Other Services/Sanitation	107,861	95,000	50,628	
534-410 · Communications/Sanitation	60	200	139	
534-460 · Repair & Maintenance/Sanitation	15,363	11,000	23,923	
534-550 · Training		1,350	0	
534-522 · Fuel Expenses/Sanitation	2,650	3,500	1,430	
534-523 · Uniforms/Sanitation	637	700	733	
Total 534-30 · Operating Expenses / Sanitation	126,571	111,750		
534-640 · Capital Outlay vehicle	10,380	5,473	18,503	
Total 534-00 · SANITATION - EXPENSES	173,331	171,076		
541-00 · ROAD AND STREET FACILITIES EXPE				
541-10 · Personnel Services/Roads				
541-120 · Regular Salaries & Wages/Roads	25,261	38,559	21,798	
541-130 · Other Pay / Roads		244	42	
541-210 · FICA Taxes/Roads	1,932	2,950		
541-220 · Retirement Contributions/Roads	0	521		
541-230 · Life and Health Insurance/Roads	817	11,580	3,575	
541-240 · Workers' Compensation/Roads				
Total 541-10 · Personnel Services/Roads	28,010	53,853		
541-30 · Operating Expenditure/Expenses				
541-310 · Professional Services/Roads	0			
541-340 · Other Services/Road	0			
541-410 · Communications/Roads	0			
541-430 · Utility Services/Roads	17,148	18,000	9,652	
NEW Account 541-451 · NPDESstormwater expenses	7,923	25,000	24,208	
541-460 · Repair and Maintenance/Roads	9,215	5,000	4,376	
541-550 · Training/Roads		377		
541-522 · Fuel Expenses/Roads	1,580	650	655	
541-523 · Uniforms/Roads	367	450	311	
541-530 · Road Materials/Roads	6,897	10,000	8,450	
Total 541-30 · Operating Expenditure/Expenses	43,130	59,477		
54160 · Capital Outlay/Roads				
541-630 · Infrastructure/Roads	24,776	40,000	0	
541-640 · Machinery and Equip		5,473	15,632	
Total 54160 · Capital Outlay/Roads	24,776	45,473		
Total 541-00 · ROAD AND STREET FACILITIES EXPE	95,916	158,803		
572-00 · PARKS AND RECREATIONS EXPENSES				
572-10 · Personal Services/Parks/Recreat				
572-120 · Regular Salaries & Wages/Parks	35,344	38,559	23,027	
572-130 · Other Pay / Parks		244		
572-210 · FICA Taxes/Parks	2,704	2,960		
572-220 · Retirement		521		
572-230 · Life and Health Insurance/Parks	9,936	11,580	3,636	
572-240 · Workers' Compensation/Parks				
Total 572-10 · Personal Services/Parks/Recreat	47,984	53,864		
57230 · Operating Expenditure/Expenses/				
572-310 · Professional Services/Parks		2,000		
572-320 · Accounting & Auditing/Parks				
572-340 · Other Contractual Services/Park				
572-400 · Travel & Per Diem/Parks				
572-410 · Communications/Parks	64			
572-430 · Utility Services/Parks	2,181	3,000	2,261	

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572-450 · Insurance/Parks				
572-460 · Repair & Maintenance/Parks	6,005	8,000	4,170	
572-490 · Other Current Charges/Parks				
572-510 · Office Supplies/Parks				
572-521 · Operating Supplies/Parks	1,965	2,000	2,015	
572-522 · Fuel Expenses/Parks	2,067	2,500	1,999	
572-523 · Uniforms/Parks	578	875	556	
Total 57230 · Operating Expenditure/Expenses/	12,860	18,375		
57260 · Capital Outlay/Parks				
572-640 · Machinery and Equipment/Parks	20,036	5,473	106,803 FRDAP	
Total 57260 · Capital Outlay/Parks	20,036	5,473		
57270 · Debt Service/Parks				
572-710 · Principal/Parks				
Total 57270 · Debt Service/Parks				
Total 572-00 · PARKS AND RECREATIONS EXPENSES	80,880	77,712		
Total Expense	1,678,126	1,811,974		
Income		1,811,974		
expense		1,811,974		
Change in fund balance		0		

BUDGET SUMMARY
TOWN OF LAKE HAMILTON - FISCAL YEAR 2016-2017

ESTIMATED REVENUES		GENERAL FUND	ENTERPRSE FUND	TOTAL ALL FUNDS
Taxes:	Millage per \$1000			
Ad Valorem Taxes	8.4276	540,289	-	540,289
Sales and Fuel Taxes		183,150	-	183,150
Franchise Fees		122,500	-	122,500
Utility Service Taxes		177,200	-	177,200
State Revenue Sharing		37,500	-	37,500
Charges for Services		187,040	477,500	664,540
Intergovernmental Revenue		6,675	-	6,675
Fines & Forfeitures		13,000	-	13,000
Miscellaneous Revenues		16,000	-	16,000
Licenses and Permits		51,120	-	51,120
TOTAL RESOURCES		1,334,474	477,500	1,811,974
Interfund Transfers		-	-	-
Fund Balances/Reserves/Net Assets		-	-	-
TOTAL REVENUES, TRANSFERS &		1,334,474	477,500	1,811,974
EXPENDITURES		GENERAL FUND	ENTERPRSE FUND	TOTAL ALL FUNDS
General Government		443,563	-	443,563
Public Safety		505,827	-	505,827
Physical Environment		171,076	336,476	507,552
Culture/Recreation		77,712	-	77,712
Transportation		158,803	-	158,803
Debt Services		-	118,517	118,517
TOTAL EXPENDITURES		1,356,981	454,993	1,811,974
Fund Balances/Reserves/Net Assets		(22,507)	22,507	-
TOTAL EXPENDITURES AND RESERVE ADDITIONS		1,334,474	477,500	1,811,974

The tentative adopted budget is on file at Town of Lake Hamilton Town Hall for public inspection.