

**MINUTES
TOWN COUNCIL REGULAR MEETING
TUESDAY JANUARY 5, 2016
6:00 PM**

The Town Council of Lake Hamilton held a Regular Meeting on Tuesday January 5, 2016 at 100 Smith Ave, Lake Hamilton, FL 33851.

CALL TO ORDER

Mayor Wagner called the meeting to order at 6:00 p.m.

INVOCATION

Invocation was given by Bob Howland.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Council Member Roberson.

ROLL CALL

Kehoe, O'Neill, Tomlinson, Roberson and Wagner along with Administrator/Clerk Sara Irvine and Attorney Christman.

APPROVAL OF MINUTES

Motion Made by Kehoe and a second by Roberson to approve the minutes of December 1, 2015.
Motion Carried.

RECOGNITION OF CITIZENS:

Mr. and Mrs. VanDeMark presented to the town a flag of the State of Florida.

SCHEDULED PRESENTATIONS:.

David Ramos presented the 2014-2015 audit. **Motion made** by O'Neill and a second by Kehoe to accept the 2014-2015 audit. **Roll Call** Kehoe – aye O'Neill – aye Roberson – aye Thomlinson – aye Wagner – aye. **Motion Carried.**

NPDES PRESENTATION: Tabled until February Regular Meeting. Steve Dutch talked about the condition of the roads and the boring samples and recommends overlay not milling.

Town Planner Leonard will have two open houses to inform the residents of the repaving program. The first is January 19, 2016 from 4:30 pm – 7:30 pm at the Lake Hamilton Women's Club. The second meeting will be January 26, 2016 from 4:30 pm – 7:30 pm at the Lake Hamilton Women's Club. Steve Dutch talked about the condition of the roads and the boring samples and recommends overlay not milling.

OLD BUSINESS

At 6:25 pm the Regular Meeting was closed and a Public Hearing was opened for the second reading of Ordinance 2015-06.

ORDINANCE 2015-06

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LAKE HAMILTON, FLORIDA, AMENDING THE LAKE HAMILTON CODE OF ORDINANCES TO ADD ARTICLE VI, BOARDS AND COMMITTEES, SPECIFICALLY SECTION 2-150, SPECIAL MAGISTRATE, TO CHAPTER 2, ADMINISTRATION,; PROVIDING FOR AUTHORIZATION TO ESTABLISH THE POSITION OF SPECIAL MAGISTRATE TO CONDUCT CODE ENFORCEMENT HEARINGS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion made by Kehoe and a second by Roberson. **Roll Call** Kehoe – aye O’Neill – aye Roberson – aye Tomlinson – aye Wagner – aye. **Motion Carried.**

Mayor Wagner closed the Public Hearing at 6:26 and reopened the Regular Meeting.

Town Planner Leonard told the Council he now has the titles to the other properties the County has given the Town. Council directed staff to adversities all four parcels in the newspaper. Minimum bid is the assessed value.

NEW BUSINESS:

APPOINT CANVASSING BOARD FOR MUNICIPAL ELECTION IN APRIL AND ADOPT RESOLUTION 2016-01. Charter requires the Canvassing Board will consist of two members of the council who are not up for reelection and the Town Clerk. If there is a conflict with any Council Member then the Deputy Clerk and the Chief of Police will fill in. **Motion made** by Kehoe and a second by O’Neill to accept the Canvassing Board and accept Resolution 2016-01. **Roll Call** Kehoe – aye O’Neill – aye Roberson – aye Tomlinson – aye Wagner – aye. **Motion Carried.**

RESOLUTION NO. 2016-01

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LAKE HAMILTON, APPOINTING ALTERNATES TO SERVE ON THE TOWN CANVASSING BOARD FOR THE APRIL 5, 2016 MUNICIPAL ELECTION.

CONSIDER CHANGING THE APRIL 5, 2016 REGULAR MEETING

Motion made by Kehoe and a second by Roberson to move the April 5, 2016 Regular Meeting to April 12, 2016. **Roll Call** Kehoe – aye O’Neill – aye Roberson – aye Tomlinson – aye Wagner – aye. **Motion Carried.**

TOWN ADMINISTRATOR/CLERK'S REPORT

POLICE REPORT: Chief Jagniszak asked the Councils permission to withdraw \$733.05 from the Law Enforcement Trust Fund to purchase equipment needed for the new evidence storage. **Motion made** by Kehoe and a second by O'Neill to allow the Chief's request. **Motion Carried. 5-0**

COMMUNITY DEVELOPMENT: Nothing further.

CODE ENFORCEMENT:

Council Member Roberson asked Town Planner Leonard what the parcel behind her house was zoned for. Planner Leonard said it is zoned commercial. Council Member Roberson has some concerns that building a church behind her house would not be used as that and she and the residents would fight the church being built there. Administrator/Clerk Irvine updated the Council on the new Code Enforcement Office Lisa Harris who has started going through the files and organize her office.

PUBLIC WORKS:

Public Works Director Nathan Lewellen asked the Council if he could hire Harvey Simms full time. The Council directed Administrator/Clerk Irvine to bring back the numbers for water revenue and budget to the February meeting.

Administrator/Clerk advised the Council there would be an open house on January 28, 2016 for retiring Chief Jagniszak in the Council Chambers from 4:00 to 6:00 pm.

APPROVAL OF INVOICES:

Motion made by Kehoe and a second by Tomlinson to pay the bills. **Motion Carried.**

ATTORNEY COMMENTS: NONE

COUNCIL MEMBER COMMENTS: NONE


ADJOURN:

Motion made by Kehoe and a second by O'Neill to adjourn the meeting at 7:25pm. **Motion carried.**

ATTEST:



Town Administrator/Clerk
Sara Irvine



Marlene M. Wagner, Mayor