

**MINUTES  
TOWN COUNCIL REGULAR MEETING  
TUESDAY DECEMBER 1, 2015  
6:00 PM**

The Town Council of Lake Hamilton held a Regular Meeting on Tuesday, December 1, 2015 at Town Hall, located at 100 Smith Avenue, Lake Hamilton, FL 33851.

**CALL TO ORDER**

Mayor Wagner called the meeting to order at 6:00 p.m.

**INVOCATION** – Bob Howland provided the invocation.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by all.

**ROLL CALL**

**Kehoe, O’Neill, Roberson, Wagner along with Admin/Clerk Irvine and Attorney Christman. Absent: Tomlinson**

**APPROVAL OF MINUTES**

**Motion made by Kehoe and a second by O’Neill to approve the minutes of November 3, 2015 regular meeting. Motion Carried.**

**RECOGNITION OF CITIZENS:**

Alice Rogers, 315 Smith Ave, voiced concerns regarding code violations at property on Smith Avenue.

Ruth Ann Eaddy, 410 W. Main St., read a letter which she sent to the Ledger editor. It addressed the police department and the choice the town made to keep its department.

**SCHEDULED PRESENTATIONS:**

**Water Distribution System/Paving Program updates** – Town Planner Leonard updated the Council on the assessment of affected properties. He indicated there are several properties which have over 150 feet of frontage. The engineer has done 12 bores on the streets and should have a report for the January meeting.

**OLD BUSINESS:**

**Table second reading of Ordinance 2015-16.**

**NEW BUSINESS:**

**Board/Trustee Appointments** – With the disbanding of the code enforcement board, we have volunteers who are looking to be appointed to other boards.

**Motion made by Kehoe/O’Neill to appoint Robert Howland to the Board of Adjustment.** There was a question on the motion that if the code board needed to meet prior

to January could Mr. Howland serves on both boards. Staff felt that there would not be a Board of Adjustment meeting in December so the council could make the motion effective January 1<sup>st</sup>. **Kehoe/O'Neill amended the motion to be effective January 1, 2016. All voted in favor of the motion.**

**Sample Park Board Trustee – Gary White has resigned. Motion made Kehoe/Roberson to appoint Ray Vandemark as a Sample Park Board of Trustee. All voted in favor of the motion.**

**TOWN ADMINISTRATOR/CLERKS REPORT:** Staff will be hosting an open house on Wednesday, December 23<sup>rd</sup>. Santa and treats. Staff will “adopt” a needy family and provide them presents and possibly dinner.

**POLICE:** Staff is working with the design architect for the remodel/addition. Staff is working with USDA to prepare the grant application.

**COMMUNITY DEVELOPMENT:** No further comments.

**PUBLIC WORKS:** Discussion on the HWY 17 water break bill.

**CODE ENFORCEMENT:** The town is waiting for the County to adopt the contract for investigation services. The contract for special magistrate has been approved.

**APPROVAL OF INVOICES:**

Motion made by Roberson and a second by O'Neill. Motion carried.

**ATTORNEY COMMENTS:** NONE.

**COUNCIL MEMBER COMMENTS:** Mayor Wagner reported that she and staff have been meeting with Paul Senft regarding economic development. They are looking to put a group together to work with the County to support our economic development.

Kehoe wished everyone a Merry Christmas and Happy New Year.

**ADJOURNMENT**

Motion made by Roberson and a second by Kehoe to adjourn at 7:04 pm.

  
Marlene M. Wagner, Mayor

ATTEST:

  
Town Administrator/Clerk  
Sara Irvine