

**MINUTES
TOWN COUNCIL REGULAR MEETING
TUESDAY NOVEMBER 3, 2015
6:00 PM**

The Town Council of Lake Hamilton held a Regular Meeting on Tuesday November 3, 2015 at 100 Smith Ave, Lake Hamilton, FL 33851.

CALL TO ORDER

Mayor Wagner called the meeting to order at 6:00 p.m.

INVOCATION

Invocation was given by Bob Howland.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Council Member Tomlinson.

ROLL CALL

Kehoe, Tomlinson, Roberson and Wagner along with Administrator/Clerk Sara Irvine and Attorney Christman. O'Neill arrived at 6:02 pm.

APPROVAL OF MINUTES

Motion Made by Kehoe and a second by O'Neill to approve the minutes of October 6, 2015 with change. **Motion Carried.**

RECOGNITION OF CITIZENS:

Bob Howland presented the Council with a window that came from the Town Hall which he painted with the branches of service, the Veteran's Wall, emblems from the Police Department, The Fire Department and Town Hall.

Alice Rogers spoke about the grass getting high at 319 Smith Ave.

SCHEDULED PRESENTATIONS:

2014 – 2015 Budget Amendment Resolution and Year End. CPA Mike gave the Council an update on the 2014-2015 budget amendment resolution and year-end financial report. **Motion made** by Kehoe and a second by O'Neill to accept **RESOLUTION 2015-19**. **Roll Call** Kehoe – aye O'Neill – aye Roberson – aye Tomlinson – aye Wagner – aye. **Motion Carried.**

Town Planner Leonard gave the Council updates on time frames, meetings and open houses for the street resurfacing project. **Motion made** by Kehoe and a second by Roberson to appoint Council Member O'Neill to the Street Resurfacing Committee. Public Works Director discussed the water distribution system upgrades to include, valve and hydrant repairs/replacements **Motion Carried.**

OLD BUSINESS:

PUBLIC HEARING: 7:04 pm.

Second Reading

ORDINANCE NO: 2015-04

AN ORDINANCE AMENDING CHAPTER 16, LAND DEVELOPMENT CODE, ARTICLE III, LAND USE, SECTION 16-183 OF THE CODE OF ORDINANCES OF THE TOWN OF LAKE HAMILTON FLORIDA; ESTABLISHING REGULATIONS FOR MOBILE FOOD DISPENSING VEHICLES; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE. **Motion Made** by Kehoe and a second by O'Neill to approve **ORDINANCE 2015-04**. **Roll Call** Kehoe – aye, O'Neill – aye, Roberson – no, Tomlinson – no, Wagner – aye. **Motion Carried 3 – 2.**

Second Reading:

ORDINANCE 2015-05

AN ORDINANCE OF THE TOWN OF LAKE HAMILTON, FLORIDA, AMENDING CHAPTER 10 "ELECTIONS" OF THE CODE OF LAKE HAMILTON, BY REPEALING AND REPLACING CHAPTER 10 ENTITLED "ELECTIONS" IN ITS ENTIRETY; ADOPTING A NEW CHAPTER 10 ENTITLED "ELECTIONS" TO PROVIDE GENERALLY FOR THE MANNER OF ELECTIONS; NOMINATION AND ACCEPTANCE OF CANDIDATES; TIME AND REQUIREMENTS FOR QUALIFYING; BALLOT LANGUAGE; WITHDRAWAL OF CANDIDACY AND FILLING OF VACANCIES; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. **Motion Made** Kehoe and a second by O'Neill to approve **ORDINANCE 2015-05**. **Roll Call** Kehoe – aye, O'Neill – aye, Roberson – no, Tomlinson – aye, Wagner – aye. **Motion carried 4 – 1.**

REVIEW BIDS FOR LAND SALE

The Town received one sealed bid for Parcel **272809-822000-040206** from Mr. Daumier Collins in the amount of \$12,500.00. **Motion made** by O'Neill and a second by Kehoe to accept Mr. Daumier Collins bid. **Roll Call** Kehoe – aye, O'Neill – aye, Roberson – aye, Tomlinson – aye, Wagner – aye. **Motion Carried.**

REVIEW DESIGN PLAN FOR POLICE DEPARTMENT, TOWN HALL

After reviewing the plans for the upgrades to the Police Department and Town Hall and setting a cap of \$150,000. **Motion made** by Kehoe and a second by O'Neill to approve an addition and renovation of Town Hall not to exceed \$150,000. **Roll Call** Kehoe – aye, O'Neill – aye, Roberson – aye, Tomlinson – aye, Wagner – aye. **Motion Carried.**

First Reading

ORDINANCE 2015-06

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LAKE HAMILTON, FLORIDA, AMENDING THE LAKE HAMILTON CODE OF ORDINANCES TO ADD ARTICLE VI, BOARDS AND COMMITTEES, SPECIFICALLY SECTION 2-150, SPECIAL MAGISTRATE, TO CHAPTER 2, ADMINISTRATION,; PROVIDING FOR AUTHORIZATION TO ESTABLISH THE POSITION OF SPECIAL MAGISTRATE TO CONDUCT CODE ENFORCEMENT HEARINGS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. **Motion made** by Kehoe and a second by Tomlinson to approve Ordinance 2015-06. **Roll Call** Kehoe – aye, O'Neill – aye, Roberson – aye, Tomlinson – aye, Wagner – aye. **Motion Carried.**

CONSIDER CONTRACT FOR SPECIAL MAGISTRATE SERVICES

Motion made by Kehoe and a second by Roberson to approve the contract for Special Magistrate with W.A. "Drew" Crawford. **Roll Call** O'Neill – aye Kehoe – aye Roberson – aye Tomlinson – aye Wagner – aye. **Motion Carried.**

CONSIDER CONTRACT WITH POLK COUNTY

Interlocal Agreement between Polk County and Town of Lake Hamilton for Polk County to perform the Town's Code Enforcement Services. **Motion made** by Roberson and a second by O'Neill to accept the Interlocal Agreement. **Roll Call** Roberson – aye, O'Neill – aye, Kehoe – aye, Tomlinson – aye, Wagner – aye. **Motion carried.**

NEW BUSINESS:

POLK COUNTY TAX FORFEITED LAND DEEDS

Motion made by O'Neill and a second by Kehoe to accept the other two lots from the County and to put the selling of the four lots on hold until the Mayor can get more information. **Roll Call** O'Neill – aye, Kehoe – aye Roberson – aye Tomlinson – aye Wagner – aye. **Motion Carried.**

ADMINISTRATOR/CLERKS REPORT:

POLICE: Updates were included in Council packets.

COMMUNITY DEVELOPMENT: Mayor and staff discussed doing a Christmas tree lighting or staff doing a small Christmas party for the children.9 .

PUBLIC WORKS: Updates were included in Council packets.

CODE ENFORCEMENT: None.

APPROVAL OF INVOICES: MOTION made by Kehoe and a second by Tomlinson to pay the bills. **Motion Carried.**

ATTORNEY COMMENTS: None.

COUNCIL MEMBERS COMMENTS: None

ADJOURN: Motion made by Kehoe and a second by Roberson to adjourn the meeting at 8:15 pm. **Motion Carried..**

ATTEST:


Marlene M. Wagner, Mayor


Town Administrator/Clerk
Sara Irvine