

**MINUTES
TOWN COUNCIL REGULAR MEETING
TUESDAY OCTOBER 6, 2015
6:00 PM**

The Town Council of Lake Hamilton held a Regular Meeting on Tuesday October 6, 2015 at 100 Smith Ave, Lake Hamilton, FL 33851.

CALL TO ORDER

Mayor Wagner called the meeting to order at 6:00 p.m.

INVOCATION

Invocation was given by Linda VanHook, First Presbyterian Church of Haines City.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Council Member Tomlinson.

ROLL CALL

Kehoe, O'Neill, Tomlinson, Roberson and Wagner along with Administrator/Clerk Sara Irvine and Attorney Christman.

APPROVAL OF MINUTES

Motion Made by Kehoe and a second by Roberson to approve the minutes of September 1, 2015 Workshop Meeting, September 1, 2015 Regular Meeting, September 15, 2015 Special Budget Meeting and September 22, 2015 Special Budget Meeting. **Motion Carried.**

RECOGNITION OF CITIZENS:

Mike Floridino – 209 7th Street spoke about his neighbor having several ducks in his back yard. Staff has been instructed to look into this matter.

SCHEDULED PRESENTATIONS:

Lillian Nolin from Polk County Family Week read Proclamation proclaiming November 14 – 20 as family week.

Andi Henry Park Service Specialist from Kissimmee State Park presented the town with a check in the amount of 100,000.00 from DEP for the upgrading of Sample Park and Gunter Park.

Sara Irvine read Proclamation proclaiming October 18 – 24 Florida City Government Week.

OLD BUSINESS: ORDINANCE NO: 2015-04

AN ORDINANCE AMENDING CHAPTER 16, LAND DEVELOPMENT CODE, ARTICLE III, LAND USE, SECTION 16-183 OF THE CODE OF ORDINANCES OF THE TOWN OF LAKE HAMILTON FLORIDA; ESTABLISHING REGULATIONS FOR MOBILE FOOD DISPENSING VEHICLES; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion Made Kehoe and a second by Tomlinson to accept **ORDINANCE NO: 2015-04. Roll Call** Kehoe – yea O’Neill – yea Tomlinson – yea Wagner – yea Roberson – nay. **Motion Carried 4 – 1.**

Paving Program Assessment (table to November).

NEW BUSINESS:

Republic Services: Motion Made by O’Neill and a second by Kehoe to accept the rate increase of 5 cents starting with the November billing. **Roll Call** Kehoe – yea O’Neill – yea Tomlinson – yea Roberson – yea Wagner - yea. **Motion Carried.**

Dep Agreement No. A6049 and A6050: Motion Made by Kehoe and a second by O’Neill to accept agreement A6049 and A6050 from DEP to upgrade Sample Park and Gunter Park. **Roll Call** Kehoe – yea O’Neill – yea Tomlinson – yea Roberson – yea Wagner – yea. **Motion Carried.**

FRDAP General Administration Contract:

Motion Made by Kehoe and a second by Roberson to accept the FRDAP contract with Fred Fox. **Roll Call** Kehoe – yea O’Neill – yea Tomlinson – yea Roberson – yea Wagner – yea. **Motion Carried.**

DESIGN SERVICES AGREEMENT:

Motion made by Kehoe and a second by O’Neill to accept the Design Services Agreement with Structural Engineering, Inc. **Roll Call** Kehoe – yea O’Neill – yea Roberson – yea Wagner – yea Tomlinson – yea. **Motion Carried.**

Resolution 2015 – 19:

Resolution 2015-19

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LAKE HAMILTON,
FLORIDA CONCERNING THE TOWN OF LAKE HAMILTON LOCAL MITIGATION
STRATEGY**

Motion Made by Kehoe and a second by O’Neill to accept Resolution 2015-19. **Roll Call** Kehoe – yea O’Neill – yea Tomlinson – yea Roberson – yea Wagner – yea. **Motion Carried.**

ORDINANCE 2015-05

ORDINANCE 2015-05

AN ORDINANCE OF THE TOWN OF LAKE HAMILTON, FLORIDA, AMENDING CHAPTER 10 "ELECTIONS" OF THE CODE OF LAKE HAMILTON, BY REPEALING AND REPLACING CHAPTER 10 ENTITLED "ELECTIONS" IN ITS ENTIRETY; ADOPTING A NEW CHAPTER 10 ENTITLED "ELECTIONS" TO PROVIDE GENERALLY FOR THE MANNER OF ELECTIONS; NOMINATION AND ACCEPTANCE OF CANDIDATES; TIME AND REQUIREMENTS FOR QUALIFYING; BALLOT LANGUAGE; WITHDRAWAL OF CANDIDACY AND FILLING OF VACANCIES; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE
Motion Made by Kehoe and a second by O'Neill to accept Ordinance 2015-05. **Roll Call** Kehoe – yea O'Neill – yea Tomlinson – yea Roberson – yea Wagner – yea. **Motion Carried.**

TOWN ADMINISTRATOR/CLERK PERFORMANCE EVALUATION:

Sara Irvine received a score of 3.56 out of a possible 4 on her Performance Evaluation.
Motion Made by Kehoe and a second by O'Neill to accept her evaluation. **Motion Carried.**

TOWN ADMINISTRATOR/CLERK REQUEST TO ATTEND CONFERENCE:

Permission granted.

39 MILE GARAGE SALE SPECIAL EVENT/Fund request:

Motion Made by Kehoe and a second by O'Neill for the Town to be a part of the 39 Mile Garage Sale. **Motion Carried.**

ADMINISTRATOR/CLERKS REPORT:

POLICE: Chief Jagniszak reported all is well with his department.

COMMUNITY DEVELOPMENT: Council directed staff to take bids for the property in the North East Section of town.

PUBLIC WORKS: None.

CODE ENFORCEMENT: Administrator/Clerk advised Council Markus Khalil has resigned his position as Lake Hamilton Code Enforcer effected September 7, 2015. Council directed Administrator/Clerk to get information from the County to do the towns code enforcement.

APPROVAL OF INVOICES:

RESOLUTION 2015-14

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LAKE HAMILTON, FLORIDA, AMENDING CERTAIN SECTIONS OF THE LAKE HAMILTON PERSONNEL POLICIES; AND PROVIDING AN EFFECTIVE DATE.

Motion Made by Kehoe and a second by O'Neill to accept Resolution 2015.14. **ROLL CALL** Kehoe – yea, O'Neill – yea, Wagner – yea, Roberson – no, Tomlinson – no. **Motion Carried.**

TAX FORFEITED LANDS FROM POLK COUNTY:

Motion Made by O'Neill and a second by Kehoe to accept Parcel ID - 272809-822000-040206, Parcel ID – 272809-822000-040206 and Parcel ID – 272809-822000-040206. **Motion Carried.**

FIRST READING ORDINANCE ON MOBILE FOOD DISPENSING VEHICLES: Motion Made by Kehoe and a second by O'Neill to table this until the October meeting when Planner Leonard has more information.

TOWN ADMINISTRATOR/CLERKS REPORT:

POLICE: NONE.

COMMUNITY DEVELOPMENT: NONE.

PUBLIC WORKS: NONE.

CODE ENFORCEMENT: Council received updates on violations.

APPROVAL OF INVOICES:

NONE.


ATTORNEY COMMENTS: NONE.

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COUNCIL MEMBER COMMENTS: NONE.

ADJOURNMENT

Motion Made by Kehoe and a second by O'Neill to adjourn at 8.29 pm.


Marlene M. Wagner, Mayor

ATTEST:


Town Administrator/Clerk
Sara Irvine