

**MINUTES**  
**TOWN COUNCIL REGULAR MEETING**  
**TUESDAY May 5, 2015**  
**6:00 PM**

The Town Council of Lake Hamilton held a Regular Meeting on Tuesday May 5, 2015 at Town Hall, located at 100 Smith Avenue, Lake Hamilton, FL 33851.

**CALL TO ORDER**

Mayor Wagner called the meeting to order at 6:00 p.m.

**INVOCATION**

Invocation was given by Evangelist Beverly Faniel.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by Council Member O'Neill.

**ROLL CALL**

**Kehoe, O'Neill, Tomlinson, Roberson, Wagner along with Admin/Clerk Irvine and Attorney Christman.**

**APPROVAL OF MINUTES**

Motion made by Kehoe to approve the minutes of April 7, 2015 second by O'Neill. Motion carried.

Motion made by Kehoe to approve the Canvass Board Minutes of April 7, 8, and 13 2015 Second by Tomlinson. Motion carried. All Yay.

**RECOGNITION OF CITIZENS OF CITIZENS:**

Tom Mace handed folders to Admin/Clerk Irvine folders to be handed out to the Council insisting Ms. Irvine lied on her application.

Laural Harris reported in February that there were many code violations B.R.I.A.N. and wanted to know what was being done. Motion made by O'Neill and a second by Kehoe to bring a progress report back to the Council at the next meeting.

**SCHEDULED PRESENTATIONS**

Mayor Wagner was sworn in by Attorney Christman as Mayor.

Motion made by O'Neill and a second by Tomlinson to appoint Mike Kehoe Vice Mayor. Four Aya One nay by Council Member Roberson. Motion carried 4 - 1

**PROCLAMATION/CLERKS WEEK**

Attorney Christman read the Proclamation making May 3 – 9 Clerks Week.

**PROCLAMATION LUPAS**

Attorney Christman read the Proclamation making May 10<sup>th</sup> as Lupus Awareness Day

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**PROCLAMATION FIBROMYALGIA**

Attorney Christman read Proclamation making May 12 as Fibromyalgia Awareness Day.

**OLD BUSINESS:**

Update on Right-of - Way vacate. No Council action was taken. Will discuss at the June Meeting.

RFP Ranking Recommendation. Motion made by Kehoe and a second by O'Neill to accept the proposal from David Ramos. 3 yay and 2 nay Tomlinson and Roberson. 3-2 Motion carried.

Personnel Policy Review – Irvine reported she was still awaiting labor attorney review.

**NEW BUSINESS:**

CDBG –ADA bathroom design cost/Update on project – council member Roberson voiced concerns regarding the legality of the use of this grant money for town hall improvements. Leonard was directed to send a letter to DOE requesting clarification on spending limitations.

Code Enforcement Action items: Lien reduction policy; Discussion on Property Owner liability – Irvine reported that the Code Enforcement officer has been asked to conduct informal complaint procedures before initiated formal violation and hearing notices. Property owners would need to notify town hall in order for us to be able to know who the tenant is.

Resolution 2015-08 - A Resolution Of The Town Council Of The Town Of Lake Hamilton, Florida, Authorizing Town Administrator To Consider And Decide Code Enforcement Fine Reductions Of Up To 90 Percent Upon Code Complaince; Confirming Code Enforcement Board's Authority To Consider And Decide Code Enforcement Fine Reductions Of Any Amount; And Providing An Effective Date.

Motion by O'Neill/Roberson to adopt resolution 2015-08. Roll Call vote was unanimous.

**TOWN ADMINISTRATOR/CLERK REPORT:**

Police – Request for disbursement from Law Enforcement Trust Fund for digital recorders.

**MOTION by Roberson/O'Neill to authorize the purchase from the trust fund in the amount of \$562.00. All in favor.**

Planner – nothing further

Code – Should design an information bulletin for owners to share with their tenants.

Public Works – report included in packet. No further questions.

Clerk – Resolution 2015-09 A resolution of the Town Council of the Town of Lake Hamilton, Establishing updated signers on the Town Bank Accounts. The council authorized Mike Kehoe to be the second council signer. Four signers will be Irvine, Freeman, Wagner and Kehoe.

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**Motion to adopt Resolution 2015=09 made by O'Neill/Roberson. Roll Call vote was unanimous.**

Announcements were included with packet.

**APPROVAL OF INVOICES:**

Motion made by Kehoe and a second by Tomlinson. Motion carried.

Quarterly Finance Reports were presented. Irvine and CPA were prepared to present a budget amendment. Council felt that there will be more amendments coming so they decided to wait for fiscal year end and do one amendment at that time.

**ATTORNEY COMMENTS:** NONE.

**COUNCIL COMMENTS:** Council Member Tomlinson thanked Reverend Williams and Freddy Mathis for the hard work they have put into the Memorial Wall.

**ADJOURNMENT**

Motion made by Kehoe/O'Neill to adjourn at 7:53 pm.

  
*Marlene Wagner*  
Mayor Marlene Wagner

ATTEST:

  
Town Administrator/Clerk