

## TOWN OF LAKE HAMILTON MEETING MINUTES

### TOWN COUNCIL SPECIAL MEETING

TUESDAY, SEPTEMBER 16, 2014

6:00 pm

Call To Order/Invocation/Pledge/Roll Call –Chair Harris called the special meeting to order at 6:00 pm. The invocation was presented by Roberson and pledge was led by Kehoe. Members present: O'Neill, Roberson, Kehoe, Tomlinson, Chair Harris. Clerk Irvine, Attorney Christman were present. Mayor Wagner was absent.

There was a flag retirement ceremony prior to the meeting.

#### Special Meeting Business:

1. **PUBLIC HEARING** – Chair Harris opened the public hearing at 6:05 PM
  - A. Review proposed water rate increase – The agenda showed this is the second reading for this ordinance but it is the first reading for Ordinance 2014-07: Attorney Christman read the title for the record, "An ordinance of the Town of Lake Hamilton, Polk County, Florida, adopting a new water use schedule and rates; and providing for an effective date."  
Planner Leonard reported that rate increase would be effective with the 2014-2015 fiscal year.  
**MOTION: O'Neill/Kehoe to approve Ordinance 2014-07 for second reading at the October 1, 2014 regular meeting.**  
**Comments: None.**  
**All voted in favor on a roll call vote. Motion carried.**
  - B. Amend the final budget – Clerk Irvine presented the council with a budget for consideration to adopt a final budget. The general fund budget is \$1,167,277 and the enterprise fund budget is \$765,168 for a total final budget amount of \$1,932,445.  
**MOTION: Roberson/O'Neill to amend the final budget. All voted in favor. Motion carried.**
  - C. Re-compute and announce the proposed millage rate – Attorney Christman read the following for the record, "The name of the taxing authority is the Town of Lake Hamilton, Florida. The tentative millage rate is 8.4276 mills. The rolled back rate is 7.9790 mills. The tentative millage is 5.6223 or 12.7961 percent increase over the rolled back rate.
  - D. Adopt the Final Millage rate – Resolution 2014-13 – Attorney Christman read the Resolution title for the record, "A resolution of the Town of Lake Hamilton, Polk County, Florida, adopting the final levying of Ad Valorem taxes for fiscal year 2014-2015 beginning October 1, 2014 and ending September 30, 2015; and providing for an effective date."  
**MOTION by O'Neill/Kehoe to adopt Resolution 2014-13 adopting a final levy of ad valorem taxes for fiscal year 2014-2015.**  
**No discussion. All voted in favor on a roll call vote.**
  - E. Adopt the Final Budget – Resolution 2014-14 – Attorney Christman read the Resolution title for the record, "A resolution of the Town of Lake Hamilton, Polk County, Florida, adopting the final budget for fiscal year 2014-2015 beginning October 1, 2014 and ending September 30, 2015; and providing for an effective date." Irvine reported that the enterprise amount on the resolution should now be \$765,168 after the amendment.

**MOTION by Kehoe/O'Neill to adopted Resolution 2014-13 adopting the final budget for fiscal year 2014-2015. No discussion. All voted in favor on a roll call vote.**

Chair Harris closed the public hearing at 6:38 PM.

2. **First Reading of Ordinance 2014-08 – referendum for Charter Amendment:** Attorney Christman reported that she asked for this to be an agenda item at this meeting due to time constraints. Chair Harris stated that he did not recall that it was asked. Clerk Irvine and other council members also remembered it was asked at the September regular meeting. Roberson commented that she felt the committee did not review the entire charter. Harris believes it needs to go back for more review. It appears to leave out the end part of the current charter. O'Neill feels that there wasn't much left out. What was left out is regulated by state statute or does not have much meat that affects the town today. For example, the transfer of property language in section 11. Roberson commented that they left out the new chicken ordinance. Attorney explained that the ordinances are not part of the charter and that several items in the current charter are now regulate by state law and do not need to be in the charter anymore. Tomlinson, O'Neill and Kehoe think it is up to the residents to accept or reject it as it was presented by the Charter Review Committee whom the Council appointed.

Attorney read the ordinance title into the record: "An Ordinance Proposing A New Charter For The Town Of Lake Hamilton, Florida; Replacing The Existing Charter; Providing General Powers Of The Town; Providing A Council-Town Administrator Form Of Government; Providing For An Elected Mayor; Providing For A Five Member Council Comprised Of Four At-Large Councilmembers And A Mayor; Providing Three Year Terms Of Office; Providing An Elections Process; Providing For An Appointed Town Administrator; Providing For An Appointed Town Clerk; Providing For Recall, Initiative And Referendum; Providing Charter Transition Provisions; Providing For Repeal; Providing For A Referendum Thereon; Providing For Conflicts; Providing For Severability; And Providing An Effective Date."

**MOTION: Kehoe/Tomlinson to accept the first reading of Ordinance 2014-08 and put it to the voters.**

**Discussion: Adoption of the ordinance is not adopting the Charter, it is asking for it be placed as a referendum at a special election for the residents to vote on.**

**All voted in favor on a roll call vote.**

3. **Authorizing RFP for insurance brokers –** Attorney Christman reported that this was discussed at the September regular meeting to bring the town up to date with procurement laws.

**MOTION: Kehoe/O'Neill to authorize Request for Proposal 14-01 Agent/Broker for Insurance Services issue date being September 16, 2014 and closing date being October 16, 2014. No further discussion. All voted in favor of the motion.**

ATTEST:

  
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Sara K. Irvine, Town Clerk

  
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Chair Person Ralph N. Harris