

1 LAKE HAMILTON
2 TOWN COUNCIL REGULAR MEETING MINUTES
3 TUESDAY, DECEMBER 2, 2014
4 6:00 pm

5 The Town Council of Lake Hamilton held a regular meeting on Tuesday, December 2, 2014 at Town Hall
6 located at 100 Smith Avenue, Lake Hamilton, FL 33851.

7 **CALL TO ORDER:** Chair Harris called the regular meeting to order at 6:00 PM.

8 **Invocation/Pledge/Roll Call:** Chair Harris dispensed of the invocation and pledge as proper protocol was
9 established at the previous meeting. Roll Call: Kehoe, O'Neill, Roberson, Tomlinson, Harris and Mayor
10 Wagner were present. Staff present included Clerk Irvine, Deputy Clerk Freeman, Attorney Christman,
11 Chief Jagniszak, Planner Leonard, Code Enforcement Officer Khalil, Public Works employees Lewellen
12 and Johnson.

13 **Approval of Minutes – MOTION: O'Neill/Roberson to approve the minutes from the September 3,**
14 **2014 Budget Workshop; September 3, 2014 Special Meeting; September 9, 2014 Special Meeting;**
15 **September 16 2014 Budget Workshop; September 16, 2014 Special Meeting; October 7, 2014 Special**
16 **Meeting; October 31, 2014 Special Meeting. No discussion. All voted in favor of the motion.**

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19 **Recognition of Citizens: Charlotte Rubush** –Representing the Lake Hamilton Woman's Club, spoke
20 about the centennial celebration in 2014. She reported that Lake Hamilton's war memorial will be the
21 benefactor money from the Club and they are hoping the dedication can take place as part of the
22 centennial celebration. She also stated the Club is selling 2015 calendars which will have historical data
23 and pictures. \$12.

24 **Bob Howland, Main Street** – Discussed his and Gail's aggravation regarding the insurance company not
25 being responsive to their needs. He stated that the claims adjuster told them not to call the Mayor
26 regarding the matter. Clerk Irvine was directed to follow up with the insurance company and inform the
27 council of the outcome.

28 **NPDES presentation by Envisors.** Doug Leonard introduced Steve Alias from Envisors who in turn
29 introduced Niomi Telete and Kris K. They provided information on the requirements of the National
30 program.

31
32 **Old Business**

33 **Adopt the Capital Improvement Budget** – Clerk Irvine reported that the requested changes
34 form the last meeting have been included but suggested they may want to have staff add
35 data for the NPDES program. Council felt that can be added later and decided to move
36 forward with adopting the CIP. Attorney Christman read the title into the record,
37 "Resolution 2014-20 A resolution of the Town of Lake Hamilton, Florida Adopting a Capital
38 Improvements Program for the town of Lake Hamilton for Fiscal years 2015-2020; Providing
39 for Conflicts, Severability and an Effective Date.

41 **MOTION: Kehoe/O'Neill to adopt Resolution 2014-20. No discussion. All voted in favor.**

42 **Gunter Park Lights Update** – The Mayor provided an update. The pole will be delivered
43 Dec. 10th. There is no delivery date for fixtures. Nate and J.D. will do the utility locates and
44 mark the location for the pole.

45 **Update on Water Leak Adjustment Policy** – Clerk Irvine reported that staff is working on
46 incorporating this policy into the other changes to be made and will present an ordinance
47 with requested changes and updates at a later date. However, staff did work with Mr.
48 Florindino on adjusting his bill.

49 **NEW BUSINESS**

50 **First Reading for Ordinance 2014-09 Scriveners Error (2014-08)**- Attorney Christman read the title for
51 the record: "Ordinance 2014-09, An Ordinance of the town of Lake Hamilton, Florida: Correcting a
52 Scrivener's Error in Section 6 of Town of Lake Hamilton Ordinance 2014-08; Inserting Correct Date for
53 Replacement of Existing charter as February 1, 2015, which was inadvertently listed as February 1, 2014;
54 Providing for conflicts; and Providing for an Effective Date." She was asking for approval of the first
55 reading.

56

57 **MOTION: Kehoe/Tomlinson to approve Ordinance 2014-09. No discussion. Roll Call: Kehoe-aye;**
58 **Tomlinson-aye; O'Neill-aye; Roberson-aye; Harris-aye. Motion carried.**

59

60 **Health Insurance Plan review** – Bruce Davis reported that the insurance plan was being terminated and
61 the town needed to pick a new plan. He presented an option which was similar to the current plan and
62 explained the rate.

63 **MOTION: Kehoe/Roberson to choose 14052 Blue Cross Blue Shield option plan for the health**
64 **insurance for the town employees. Discussion: Clerk Irvine pointed out that the total cost shown on**
65 **the information sheet is for 11 employees. That number will increase with the hiring a new employee.**
66 **All voted in favor of the motion.**

67

68 **MAYORS REPORT** – Mayor Wagner reported that the State is requiring Ethics training for all elected
69 officials and the FLC will be setting up training. She reported that Kitto's will help out with trash pick up
70 until new employee starts. She reported that the property owner where the old water tower used to sit
71 is requesting that the cement pilings be removed. The Kitto's stated they would do that project. Chair
72 Harris thought it would be good to get bids. Staff will ask for bids. The Mayor asked if there were any
73 Council who wanted to attend the Ridge League Dinner in December. The attorney was asked to draft a
74 Resolution regarding payment for dinner if a council member does not attend after indicating they
75 would.

76

77 **Police Report** – Chief reported that all is good.

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79

80 **COMMITTEE/STAFF REPORTS**

81 **Code Enforcement** – Report was included in the packet. Markus and the Council discussed the
82 yard beautification program. O’Neill will ask some businesses if they are interested in donating gift
83 cards. Markus discussed the Lein discount and property abatement. He will review the information with
84 Attorney.

85 **Planner** – Nothing more.

86 **Clerk** – Special Election for Charter will be Tuesday, January 27th. Town hall closed for Christmas
87 on the 24th and 25th.

88 **Public Works** – Nathan Lewellen provided the council with a monthly water plant report. Unable
89 to resurface the aeration tower because there is no way to isolate the tower and only feed the water
90 into the GST. Discussion on secondary water supply. Discussion on equipment needs.

91
92 **APPROVAL OF INVOICES/FINANCIAL REPORTS – MOTION: O’Neill/Kehoe to approve the invoices for**
93 **November. All voted in favor.**

94
95 **ATTORNEY COMMENTS** – She asked for council guidance on the lein reduction policy. She reported that
96 other cities have such policies that allow a certain percentage by the code enforcement officer and/or
97 code board. Consensus was to have her work with Markus to draft policy.

98
99 **COUNCIL MEMBER COMMENTS –**

100 **Kehoe:** Regarding past discussion on Water Plant secondary coverage. He stated that Mutual Aid
101 Agreements do not cost anything. Mayor will get it in writing for Mutual Aid with Dundee.

102
103 **Harris:** Cleanup in the NE part of town on Saturday, December 6th and then Marye Jayne Heights on
104 January 17th.

105
106 **Adjournment- MOTION: Roberson/Kehoe to adjourn at 8:05 PM.**

107
108 
109 Michael Kehoe, Council Vice Chair

110 ATTEST:

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112 _____
113 Town Clerk Sara K. Irvine