

1 LAKE HAMILTON
2 TOWN COUNCIL REGULAR MEETING MINUTES
3 TUESDAY, APRIL 1, 2014
4 6:00 pm
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6 The Town Council of Lake Hamilton held a regular meeting on Tuesday, April 1, 2014 at Town Hall
7 located at 100 Smith Avenue, Lake Hamilton, FL 33851.

8 **CALL TO ORDER:** Chair Harris called the regular meeting to order at 6:00 PM.

9 **Invocation/Pledge/Roll Call:** Chair Harris called on Council Member Kehoe to lead invocation and
10 Council Member Swanson to lead the Pledge. All were present at the meeting.

11 Clerk Irvine reported that there was a request for the Police ceremonies to be moved to the top of the
12 agenda. Chair Harris asked if anyone had signed up to speak. Mr. John Myer was the only one signed on
13 the sheet. **Motion: Kehoe/Swanson to move the police ceremonies to the next agenda item. All voted**
14 **in favor.**

15 **Retire Police Chief Freeman:** Mayor Wagner presented Chief Freeman with a retirement plaque. Chief
16 Freeman's wife, Margaret, removed Chief's badge and presented him with a retired chief badge. Chief
17 Freeman spoke a few words to the Council and audience.

18 **Administer Oath of Office to new Chief of Police Jagniszak:** Town Attorney Christman administered the
19 Oath and his wife and son helped to pin on the chief's badge and stars.

20 **Administer Oath of Office Lieutenant Sanchez:** Town Attorney Christman administered the Oath and his
21 wife pinned on the badge and bars.

22 **Chair Harris called for a five minute recess.**

23 **The meeting resumed at 6:22.**

24 **Recognition of Citizens:**

25 **John Myer reminded Chair Harris that if he has proof of his allegations that Mr. Myer would help him.**
26 **Chair Harris invited Mr. Myer to lunch.**

27 **Approval of Minutes – MOTION: Kehoe/Roberson to approve the March 4, 2014 Regular Meeting**
28 **Minutes. All voted in favor of the motion.**

29 **Old Business**

30 **Mayor's recommendation on staffing the public works department:** Clerk Irvine reported that
31 this item was tabled from the last meeting. Chair Harris stated that at the last meeting the council voted
32 against this item. Mayor Wagner and Council Member Kehoe replied that the council tabled the item.
33 Mayor Wagner showed Chair Harris the minutes from the last meeting. Chair Harris retorted that there
34 are some items in these minutes which are not right. Clerk Irvine replied that the Council just approved
35 the minutes. Mayor Wagner reported that Miller is back and Hlas and Pagan are still out. The County

36 expenses to date are over \$5,000 for one month. The Mayor reported that an applicant is available for
37 PT temporary work and has a CDL. Applications were provided to the Council in the March packet. Chair
38 Harris said he thought the policy was to have the Council review all the applications. Clerk Irvine
39 reported that the personnel policy states the Mayor reviews the applications and brings her
40 recommendations to the Council.

41 Chair Harris stated the town needs a better policy as he feels it is a popularity contest now because he
42 feels employees are “kick in ha ha” (clerk interpretation from audio recording) with the Mayor, Town
43 Clerk and Police Chief in order to keep their jobs. After objection to this comment by the Mayor, Clerk,
44 some council members and the public, Chair Harris explained that “in society, there are some people
45 that know their job and some people that befriend the head or supervisor to keep their jobs”. He
46 continued to say that the town needs workers who are physically able to do the job. Tomlinson reported
47 that it was a requirement to have a CDL when he worked for the Town.

48 The Council discussed accepting bids for the service and calling a special meeting. Attorney Christman
49 told the Council they would want to open the process up for bids from other agency and not just the
50 one in attendance at the meeting.

51 **MOTION: Kehoe/Swanson to allow the Mayor to hire someone with a CDL without Council approval**
52 **on a temporary part-time basis and report to Council every 30 days.**

53 **Discussion:**

54 Council Member Roberson doesn't think the Mayor should hire without Council approval. She suggested
55 getting bids from other providers.

56 Chair Harris agreed with Roberson's statement.

57 Public comments: Alice Rogers stated that she is a sixty year resident of the town and reported that the
58 town needs daily pick up and shouldn't spend more money on the County.

59 Connie Favorite stated that she agrees with her neighbor and it is bull crap what the Council is doing.

60 Sheryl Sheik stated that the Chair Person should listen more and not talk so much.

61 Roberson and Harris said they did not hear Kehoe's statement about the 30 day reporting requirement.

62 **Vote: 3 in favor (Kehoe, Swanson, Tomlinson) – 2 against (Roberson, Harris) Motion carried.**

63 **Town Park Concerns:** Clerk Irvine reported that the Council directed J.D. Johnson to bring a report of
64 needed repairs and replacement to the Council at this meeting. Mr. Johnson reported his findings to the
65 Council and stressed that the Council needs to do something about a bathroom facility at Sample Park as
66 he had to go to the park and clean up some feces. The Mayor reported that she is meeting with a
67 company representative on Monday to walk through the town parks to see about getting some help
68 with upgrades. Roberson stated she met someone who helps with fixing parks and will get that
69 information to the Mayor. The Mayor recommended a citizen clean-up day for the town parks. Irvine
70 reported that she received a call from a fisher man who said there are organizations out there that
71 would conduct fishing tournaments in order to raise funds for a new boat ramp at Sample Park. Resident

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73 Gail Dillon asked about the uncovered sandbox at the Bruce Martin Ball field park. She thought there
74 might be a liability regarding stray cats using it as a cat box. Irvine said she would contact the insurance
75 company regarding this. Kehoe stated that the town couldn't do anything with Sample Park until we
76 understand the process with the board. Deputy Clerk Freeman stated she would research the
77 information and have it for the next meeting.

78 **Status Updates:**

79 **Highway 27 Sewer Project – Resolution 2014-05:** Planner Leonard reported that the application
80 requires a resolution. The resolution which was in the packet had some grammatical errors. Section VI
81 needed to enter 166.111 for the statute number. And the adoption date needed to be changed to 2014.
82 He read the title into the record. **A resolution of the Town of Lake Hamilton, Florida, relating to the**
83 **State Revolving Fund Loan Program; making findings; Authorizing the loan application; Authorizing**
84 **the loan agreement; Establishing pledged revenues; Designating authorized representatives; providing**
85 **assurances; Providing for conflicts, severability, and effective date.**

86 **Motion: Kehoe/Roberson to adopt Resolution 2014-05 with corrections. No discussion. All voted in**
87 **favor.**

88 **Water Quality Team Update:** Planner Leonard reported that the disinfectant byproducts in the
89 water system are within limits. This is mainly due to the vigorous flushing program. The town will
90 continue with the flushing program as the engineer reviews the data to determine if there are other
91 viable options to help keep the contaminants within limits. Chair Harris requested that someone on the
92 team from Haines City provide a report at the next meeting.

93 **New Website:** Kehoe stated that he has nothing new to report.

94 **NEW BUSINESS**

95 **Employee Performance Report –** Mayor Wagner reported that she is starting the process to conduct
96 employee evaluations but the Council should approve the form. She supplied them with a copy of the
97 form used when she conducted the evaluation on Clerk Irvine.

98 **MOTION: Roberson/Tomlinson to approve the Performance Report as submitted by the Mayor.**

99 **Discussion:**

100 Police Chief Jagniszak stated that the process for the police department was to conduct evaluations on
101 the officers hire date anniversary, but he is willing to do it whenever the Council request.

102 Chair Harris thought the policy was to conduct them every six months. Irvine reported the policy states
103 employees are on probation for six months and the Mayor may conduct evaluations once a year. Chair
104 Harris thought the evaluations should be done prior to October when the employees are recommended
105 for re-employment or replacement.

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108 Kehoe motioned to dissolve that part of the policy. Irvine reported that there is a motion on the table to
109 approve the form for evaluations.

110 **All voted in favor approve the Performance Report as submitted by the Mayor.**

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112 **MOTION: Kehoe/Swanson that the policy of hiring our town employees every October be eliminated**
113 **from the policy immediately.**

114 Discussion:

115 Kehoe felt that the employees should not have their jobs hanging over their heads every year. They
116 should be evaluated in a proper way and any action or discipline to eliminate an employee should be
117 done through a process. He also would like to see an updated Personnel Policy within four months.

118 Attorney Christman asked for clarification from Kehoe. She verified that the language to be removed
119 immediately is on page B-1, "the Mayor shall recommend re-employment or replacement of all Town
120 employees, except the Town Attorney, at the beginning of each fiscal year." Kehoe replied that was his
121 intent, but he wants to keep language which addresses discipline action. Attorney reported that
122 removing this language does not affect the town from making employment decisions during the budget
123 process.

124 **All voted in favor.**

125 **Mayor's Report** – Mayor Wagner reported that she received a few applications for the Code
126 Enforcement job and will conduct interviews now that she has two that may be qualified. Someone
127 asked why the applicants need to be certified. Clerk Irvine stated that is what the job description
128 required which the Council approved at the last meeting.

129 **Police Report** –Deputy Chief Jagniszak reported that it was a quiet month. April 10-14 will be conducting
130 Texting and Driving ticketing campaign.

131 Kehoe, Tomlinson, Irvine and Attorney Christman had to leave to attend the Canvass Board Meeting.

132 **Committee Reports** –

133 Code Enforcement report was included in the packet.

134 Planner – Update provided in the packet

135 Clerk – None

136 Public works – nothing new.

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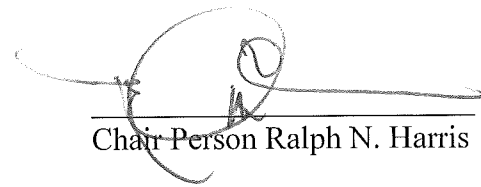
Approval of Invoices/Financial Reports-

MOTION: Roberson/Swanson to pay the bills. All voted in favor.

Attorney Comments – None

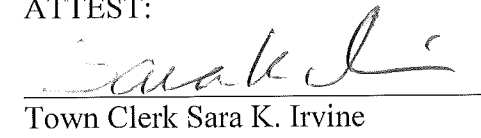
Council Member Comments – None

Adjournment- MOTION: Roberson/Swanson to adjourn at 7:46 pm. All voted in favor.



Chair Person Ralph N. Harris

ATTEST:



Town Clerk Sara K. Irvine